

RAMJAS INTERNATIONAL SCHOOL

R. K. PURAM, NEW DELHI

RIS/RKP/2026/3/009

07-03-2026

WELCOME TO RAMJAS FAMILY

Dear Parents,

Greetings from Ramjas International School!

On behalf of everyone at Ramjas International School fraternity, let me extend a very warm welcome to our wonderful community of young learners. We are working forward to a productive partnership with you to ensure our children can achieve their highest potential.

Our priority is to provide a safe secure and engaging environment – one that is inclusive, ambitious and challenging. The curriculum of our school fosters global understanding, leadership and international mindedness inculcating self-esteem and confidence in young minds. We are looking forward to working with you to help your child start their foundation year for formal schooling. We are as excited as you, to embark on this exciting journey.

You are requested to carefully note the following

- 1. SCHEDULE FOR ORIENTATION** - Orientation for the upcoming session will be held on **20th March 2026, Friday** from 09:00 am. Parents are requested to be seated in the Hall by **8:45 am**.
- 2. BOOKS PURCHASE** - The book set for can be purchased from the bookshop on **the same day after the orientation**.
- 3. VERIFICATION OF DOCUMENTS**

Parents will then proceed to the classroom to fill up some forms including verification of dossier details. Parents need to carry a pen along with them. The following documents will have to be submitted to the class teacher:

- **Two latest colored passport-size photographs** of the student in the school uniform.
- **One colored passport size photograph** of each parent (Mother and Father).
- **One colored passport size photograph** of the guardian, if any.

The following forms will be filled:

- a. Medical Form** – parents will provide the basic information relevant for medical records pertaining to the child including specifying details of medications or allergy, if any.
- b. Dossier form** – parents to review and update the Dossier form to ensure correctness, and if required necessary corrections to be done as these details will be used for issuing student ID card and escort cards.

NO CHANGE IN THE SPELLINGS OF NAME(S) SHALL BE ENTERTAINED THEREAFTER

- c. Authority Letter** – parents also need to mention the mode of transport of their ward will be self-pick up/ private van/ school transport.

Please note if the mode of transport is:

- *Private van: then kindly provide Driver's –Name and Phone No.*
- *Self-Pick-up: Name(s) and Mobile No.(s) of escort(s) authorized to pick and drop*

- d. Fruit Break Consent Form-** The school will provide seasonal fruits for the child. If the child is allergic to any specific fruit, please inform us so we can make appropriate arrangements.

4. UNIFORM PURCHASE - School Uniform can be procured from the following vendor, between 11:30 AM and 8:00 PM from March 19th, 2026 onwards.

i) Tip-Top Fashion, Shop No. 92 and 93, Sarojini Nagar (Babu Market), New Delhi –110023

Parents are also free to purchase the uniform from elsewhere, provided it is in conformity with the specified one.

5. SESSION COMMENCEMENT SCHEDULE - The classes for the session 2026-2027 will commence from 1st April 2026, Wednesday.

Looking forward to your support to make the upcoming session a stimulating learning experience for your child.

Best Wishes,



Ms. Richa Sharma

PRINCIPAL